

## **ICCS consultants**

### BACKGROUND AND PURPOSE

The ICCS has decided to associate a group of experts as contacts to the Board in order to cover fields of knowledge that are not represented within the Board.

ICCS consultants (ICs) are trusted scientists involved in relevant ICCS fields, who may or may not also be active in clinical care. The usual candidate is a person who is an active ICCS member, who is well-known in his/her field of expertise, who has produced a reasonable amount of scientific publications and who has lectured in front of an ICCS audience. The expert's specific field of knowledge should, at nomination, not be represented within the ICCS Board. There may, lacking suitable experts, be fields without ICs. The ICs' activities are coordinated by the Board and the chairman of the scientific committee.

### QUALIFICATIONS

- 1) Record of being unbiased, reliable and easy to work with
- 2) Record of profound knowledge and good scientific achievement in a field that is both relevant to the ICCS and presently not represented within the ICCS Board.
- 3) Reasonable proficiency in English

### RESPONSIBILITIES/TASKS

- 1) To become an ICCS member (if he/she is not that already)
- 2) To update the ICCS Board regarding new developments and the current state of knowledge within his/her field of expertise
- 3) To act as a consultant to the Board when questions appear relevant to his/her field of expertise
- 4) To assist the ICCS Board in getting in touch with other experts in his/her field of expertise
- 5) To assist the ICCS Board in promoting membership and ICCS awareness among his/her colleagues
- 6) To mentor incoming ICs
- 7) The IC will be invited to review relevant manuscripts that are submitted for presentation at ICCS conferences.

### PRIVILEGES

- 1) The IC may be invited to speak at courses/conferences relevant to his/her field of expertise
- 2) The IC will always be consulted whenever anyone within his/her field of expertise wishes to arrange a course or other activities in cooperation with the ICCS.

- 3) The ICCS Board will not issue any documents or official statements regarding the IC's field of expertise without first consulting him/her.
- 4) The IC will be acknowledged on the ICCS website

#### ELECTION PROCESS

- 1) The expert is nominated by an ICCS Board member.
- 2) The ICCS board decides in consensus whether to appoint the expert or not
- 3) The expert is contacted by the Secretary and given a reasonable time to consider to accept the invitation or not
- 4) Upon acceptance the members will be notified via the website and via the next upcoming newsletter

#### MANDATE PERIOD

Two years. This may be prolonged by the ICCS Board.

#### TERMINATION OF POSITION

The expert steps down from the position if

- The expert decides to do so, and notifies the Board

- The mandate period has expired and is not prolonged by the Board

- The Board decides, by majority vote, that the expert should step down

- The expert dies or becomes clearly incapable of fulfilling the appointment

- The expert changes permanently his/her area of expertise/activity

- The expert becomes a Board member